TOWN OF TRENTON
ORGANIZATIONAL MEETING
January 8, 2025 at 7:00 p.m.

I. Appointments;

Town Attorney	Kathryn Festine
Deputy Town Supervisor	Michael Bennison
Admin Assistant to the Town Supervisor	Audrey Pincott
Registrar of Vital Statistics	Rachel Bunker
Deputy Registrar of Vital Statistics	Donna Mills
Records Management Officer	Rachel Bunker
Records Access Officer	Rachel Bunker
Deputy Town Clerk	Donna Mills
Clerk	Florence Jones
Zoning Enforcement Officer	Leo Boulerice
Codes Enforcement Officer	Kenneth Cutler
Building Safety Inspector	Dave Constable
Assessor	Tonya Brown
Clerk to the Town Justice	Theresa Sciortino
Town Engineer	Boulder Consultants
Building & Grounds Superintendent	Rich Latus
Water/Sewer Plant Operator	Taylor Mills
Animal Control Care Center	Rome Humane Society
Animal Control Officer	Colleen O'Leary
Clerk to the ZBA/Planning Bd.	Theresa Inserra
Chairman-Planning Board	John Panzone
Chairman-Zoning Board of Appeals	Earl Davis
Chairman-Independent Board of Review	Scott Collins
Recreation Coordinator	Audrey Pincott
Chairman-Greenbelt Committee	Wendy Whitney-Bochniak
Webmaster	Rachel Bunker
Information Technology Coordinator	Leo Boulerice
Historian	Betsy Mack
Historic Clerk	Mary Haman
Grant Administrator	Stephen Godfrey
Recycling Center Supervisor	Keith Lighthall
NOCCOG Representative	Betsy Mack

II. Mileage Reimbursement – Payable at $.70 per mile (per IRS Notice 2025-5) while traveling in personal vehicles on Town business outside the Town. Exceptions to this are subject to prior approval of the Town Board.

III. All Town Board meetings shall operate under "The Rules of Procedure for Town Board Meetings" as adopted by the Town Board on July 9, 2003.

IV. Dates of Regular Board Meetings – held at 7:00 p.m. at the Trenton Municipal Center, Barneveld, NY the 2nd Wednesday of each month. Dates will be published as follows:

January 8	July 9
February 12	August 13
March 12	September 10
April 9	October 8
May 14	November 12
June 11	December 10

V. Designation of newspaper – Rome Sentinel for official business.

VI. Designation of depository – Adirondack Bank

VII. Superintendent of Highways is authorized to purchase equipment, tools and supplies not to exceed $5,000.00 without prior approval of the Town Board.

VIII. The Annual Report of the Town Supervisor submitted to the N.Y.S. Comptroller's Office Department of Audit & Control, will be accepted as the Annual Report to the Town Board.

IX. Designation of delegate and alternate to the Association of Towns Meeting and authorizing the payment of necessary expenses in connection therewith, to be paid at New York State per diem rates:

Delegate: Stephen Godfrey
Alternate: Michael Bennison

X. While the Town Board encourages participation in Training Sessions for all Town Officials, authorization for Town officials to attend NOCCOG meetings and other such training meetings and sessions shall be made to the Town Board prior to the session. For all overnight stays, per diem rates will apply unless the Town Board approves of something different. For all one-day meetings, sessions or events the actual cost of such, along with meals and any other necessary expenses shall be paid. Mileage shall be paid at the rate of $.70 per mile (per IRS Notice 2025-5). Travel advances in amounts audited and approved by the Town Board may be paid in advance. No official shall attend such meetings, sessions or events and expect reimbursement for expenses unless money has been budgeted or allocated by the Town Board.

XI. Salaries:

To be paid Monthly	
Town Supervisor	38,400
Deputy Town Supervisor	2,400
Town Councilman (4)	7,200
Town Clerk	40,000
Town Justice	23,500
Clerk to the Town Justice	13,500
Town Attorney	15,750
Registrar of Vital Statistics	3,000
Zoning Enforcement Officer	15,250
Codes Enforcement Officer	37,800
Building Safety Inspector	12,000

To be paid Annually	
Recreation Coordinator	4200
Independent Board of Review Member (4)	150
Independent Board of Review Chairman	200
Planning Board Member (6)	800
Planning Board Chairman	3,200
Zoning Board of Appeals Member (4)	700
Zoning Board of Appeals Chairman	2,400
Webmaster	6,000
Information Technology Coordinator	6,000

To be paid Bi-Weekly	
Highway Superintendent	76,000
Highway Employees	per Union Contract
Administrative Assistant to Supervisor	20.00/hr.
Supt. Of Buildings and Grounds	56,500
Recycling Center Laborers	16.00/hr.
Recycling Center Supervisor	20,750
Laborer	20.00/hr. (not to exceed)
Records Clerk	18.50/hr.
Clerk to Zoning Board of Appeals	18.00/hr.
Clerk to Planning Board	18.00/hr.
Recreation Attendant	18.00/hr. (not to exceed)
Deputy Town Clerk	20.00/hr.
Clerk	18.50/hr.
Animal Control Officer	17.00/hr.
Historical Clerk	16.50/hr.
Water/Sewer Plant Operator	43,680
Temporary Office Help/Clerks	16.00/hr.

XII. Appointment of the Records Advisory Board:

XIII. Approval of general Public Officials and Employees Bond in the amount of $10,000.00 to provide indemnification against losses of officers or employees to faithfully perform their duties or by fraudulent or dishonest acts and authorizing the Supervisor to file this undertaking at the Town Clerk's office. Additional coverage as follows:

Supervisor and Deputy Supervisor(s)	$500,000.00
Tax Collector & Deputy	$325,000.00
Town Justice	$ 15,000.00

XIV. Authorization for the Supervisor to sign contracts as per budget with the following:

Animal Control Shelter Agreement
Libraries
Senior Citizen Organization
Foothills Rural Community Ministry

XV. Review and approval of town's Procurement Policy (as adopted 4/24/2019).

XVI. Review and approval of town's Investment Policy (as adopted 02/13/2008).

XVII. Appointment of Committee Liaisons:

Planning	Chris Crumb
Independent Board of Review	Michael Bennison
ZBA	James Farr
Greenbelt	Eric Taylor

XVIII. Resolution

Pursuant to Town Law, 29 [16], it is RESOLVED that the Town Board of the Town of Trenton Hereby authorizes and delegates to the Town Supervisor all powers and duties of the Day-to-Day administration and supervision of all Town and Special District facilities and their employees consistent with and in furtherance of any and all State and Federal laws applicable thereto and with any and all local laws, resolutions or policies heretofore adopted by this Town Board.