TOWN OF TRENTON
ORGANIZATIONAL MEETING
January 14, 2026 at 7:00 p.m.

I. Appointments;

Town Attorney	Kathryn Festine
Deputy Town Supervisor	Chris Crumb
Admin Assistant to the Town Supervisor	Audrey Pincott
Accounts Payable Clerk	Heather Nelson
Registrar of Vital Statistics	Rachel Bunker
Deputy Registrar of Vital Statistics	Donna Mills
Records Management Officer	Rachel Bunker
Records Access Officer	Rachel Bunker
Deputy Town Clerk	Donna Mills
Clerk	Florence Jones
Zoning Enforcement Officer	Leo Boulerice
Codes Enforcement Officer	Kenneth Cutler
Building Safety Inspector	Dave Constable
Assessor	Tonya Brown
Clerk to the Town Justice	Theresa Sciortino
Town Engineer	Boulder Consultants
Building & Grounds Superintendent	Rich Latus
Water/Sewer Plant Operator	Taylor Mills
Animal Control Care Center	Rome Humane Society
Animal Control Officer	Colleen O'Leary
Clerk to the ZBA/Planning Bd.	Theresa Inserra
Chairman-Planning Board	John Panzone
Chairman-Zoning Board of Appeals	Earl Davis
Chairman-Independent Board of Review	Mike Sears
Recreation Coordinator	Audrey Pincott
Chairman-Greenbelt Committee	Wendy Whitney-Bochniak
Webmaster	Rachel Bunker
Information Technology Coordinator	Leo Boulerice
Historian	Betsy Mack
Grant Administrator	Michael Bennison
Recycling Center Supervisor	Keith Lighthall
NOCCOG Representative	Betsy Mack

II. Mileage Reimbursement – Payable at $.72.5 per mile (per IRS Notice 2026-10) while traveling in personal vehicles on Town business outside the Town. Exceptions to this are subject to prior approval of the Town Board.

III. All Town Board meetings shall operate under "The Rules of Procedure for Town Board Meetings" as adopted by the Town Board on July 9, 2003.

IV. Dates of Regular Board Meetings – held at 7:00 p.m. at the Trenton Municipal Center, Barneveld, NY the 2nd Wednesday of each month. Dates will be published as follows:

January 14	July 8
February 11	August 12
March 11	September 9
April 8	October 14
May 13	November 11
June 10	December 9

V. Designation of newspaper – Daily Sentinel for official business.

VI. Designation of depository – Adirondack Bank

VII. Superintendent of Highways is authorized to purchase equipment, tools and supplies not to exceed $5,000.00 without prior approval of the Town Board.

VIII. The Annual Report of the Town Supervisor submitted to the N.Y.S. Comptroller's Office Department of Audit & Control will be accepted as the Annual Report to the Town Board.

IX. Designation of delegate and alternate to the Association of Towns Meeting and authorizing the payment of necessary expenses in connection therewith, to be paid at New York State per diem rates:

Delegate: Michael Bennison
Alternate: Chris Crumb

X. While the Town Board encourages participation in Training Sessions for all Town Officials, authorization for Town officials to attend NOCCOG meetings and other such training meetings and sessions shall be made to the Town Board prior to the session. For all overnight stays, per diem rates will apply unless the Town Board approves of something different. For all one-day meetings, sessions or events the actual cost of such, along with meals and any other necessary expenses shall be paid. Mileage shall be paid at the rate of $.72.5 per mile (per IRS Notice 2026-10). Travel advances in amounts audited and approved by the Town Board may be paid in advance. No official shall attend such meetings, sessions or events and expect reimbursement for expenses unless money has been budgeted or allocated by the Town Board.

XI. Salaries:

To be paid Monthly	
Town Supervisor	38,400
Deputy Town Supervisor	2,400
Town Councilman (4)	7,200
Town Clerk	40,000
Town Justice	24,000
Clerk to the Town Justice	13,750
Town Attorney	16,500
Registrar of Vital Statistics	3,000
Zoning Enforcement Officer	16,000
Codes Enforcement Officer	38,800
Building Safety Inspector	13,000
To be paid Annually	
Recreation Coordinator	4,200
Independent Board of Review Member (4)	150
Independent Board of Review Chairman	200
Planning Board Member (6)	800
Planning Board Chairman	3,200
Zoning Board of Appeals Member (4)	700
Zoning Board of Appeals Chairman	2,400
Webmaster	6,000
Information Technology Coordinator	6,000
To be paid Bi-Weekly	
Highway Superintendent	78,000
Highway Employees	per Union Contract
Administrative Assistant to Supervisor	20.00/hr.
Supt. Of Buildings and Grounds	57,000
Recycling Center Laborers	17.00-18.25/hr.
Recycling Center Supervisor	22,500
Laborer	20.00/hr. (not to exceed)
Records Clerk	18.50/hr.
Clerk to Zoning Board of Appeals	18.00/hr.
Clerk to Planning Board	18.00/hr.
Recreation Attendant	18.00/hr. (not to exceed)
Deputy Town Clerk	20.00/hr.
Clerk	18.50/hr.
Animal Control Officer	17.00/hr.
Water/Sewer Plant Operator	43,680

XII. Appointment of the Records Advisory Board:

XIII. Approval of general Public Officials and Employees Bond in the amount of $10,000.00 to provide indemnification against losses of officers or employees to faithfully perform their duties or by fraudulent or dishonest acts and authorizing the Supervisor to file this undertaking at the Town Clerk's office. Additional coverage as follows:

Supervisor and Deputy Supervisor(s)	$500,000.00
Tax Collector & Deputy	$325,000.00
Town Justice	$ 15,000.00

XIV. Authorization for the Supervisor to sign contracts as per budget with the following:

Animal Control Shelter Agreement
Libraries
Senior Citizen Organization
Foothills Rural Community Ministry

XV. Review and approval of Town's Procurement Policy (as adopted 4/24/2019).

XVI. Review and approval of Town's Investment Policy (as adopted 02/13/2008).

XVII. Appointment of Committee Liaisons:

Planning	Chris Crumb
Independent Board of Review	James Mills
ZBA	James Farr
Greenbelt	Eric Taylor

XVIII. Resolution

Pursuant to Town Law, 29 [16], it is RESOLVED that the Town Board of the Town of Trenton Hereby authorizes and delegates to the Town Supervisor all powers and duties of the Day-to-Day administration and supervision of all Town and Special District facilities and their employees consistent with and in furtherance of any and all State and Federal laws applicable thereto and with any and all local laws, resolutions or policies heretofore adopted by this Town Board.

Chris Crumb made motion to accept items XII through XVIII, seconded by Eric Taylor, 5 ayes.

IV. Justice Audit – Anne Zielenski advised that once a year the Office of Justice Support requests the town review the court records. The court is required every month to report electronically to NYS Health Funds; they check it, and balance all the money received. Then the court does a report that the state sends electronically and gives the Town Supervisor a check for the total. NYS splits it out between the state and the town with a formula. Every penny brought in goes into the computer and a receipt is generated that they give to the defendant. The court keeps sequentially

numbered receipts; one for the defendant, one for the court and one for the state and they have to balance every month. Anne makes the deposit every month and balances the checking account every month. Anne also advised that since post COVID if a defendant doesn't pay their fines, you cannot suspend their license. The court can do a civil judgement and once the defendant gets the letter saying they will file a civil judgment, they do come in to pay. Anne presented the board with an invoice for the Oneida County Magistrate Association for $25.00. What they do is if you don't pay the $25.00 dues, they don't share their information with the judges. There is also a bill for Liberty Translation. If someone cannot speak English the court must provide them with an interpreter. The bill was for $400 for a gentlemen who was in court twice. Rachel advised Anne that we have a lot of people that come to the window that do not speak English and are here for the court. Can we have access to the translator too for that reason? Anne agreed to give Rachel the access code.

Eric Taylor made motion to accept the Justice Audit, seconded by Farr, 5 ayes.

End of Organizational Meeting.

IV. Privilege of the Floor – Bennison advised Joe Rowlands he was going to move him to the Privilege of the Floor so he could leave the meeting when he was through.
Rowlands advised of the upcoming events.
SEQR Basics Webinar – January 22, 2026 7:00 pm – no cost training
Newly Elected Officials Webinar – January 28, 2026 6:30 to 8:30 pm
MPR – Municipal Parks Recreation Grants Funding – They are awarding up to $10 million for 2026
2026 Local Government Conference – April 21, 2026 at Turning Stone Conference Center
NOCCOG accomplishments

Thomas Furlong came in just to congratulate the newly elected officials. And he wanted to thank the Town of Trenton for the support that they give the Village of Holland Patent.

V. Officers Reports:

A. Highway Superintendent – Stiehl handed out estimates from different companies for a new utility tractor. The tractor they have now is old, mower equipment is always giving them trouble. Stiehl suggests going with the Kubota from White's Farm Supply. It doesn't have to be approved tonight. These quotes are from 2025 and they may have gone up a little.

Stiehl also gave the board a copy of the CHIPS reimbursement schedule. We are carrying over a fair amount of money. Our balance is $422,513.09. Anything we spend using this money has to last 10 years, so pick up trucks are out, loader out. He suggests maybe increasing the amount budgeted for road work and do more paving. He will get quotes. Putnam is next on the list.

i. Abstracts 1 – 53 in the amount of $75,515.82.
Chris Crumb made Motion to approve abstracts 1 through 53 in the amount of $75,515.82, seconded by Jim Mills, 5 ayes.

ii. New Plow Driver - Stiehl did interview a couple of people and thinks they have potential. He has a couple more interviews to do.

B. NOCCOG – Done above.

C. Assessor – Nothing

D. Zoning/Codes

i. Codes – Cutler handed out the Codes Report. Bennison asked about the new Pub in Prospect. Cutler advised they have to give him a floor plan and are going forward with everything. Cutler also advised that the 3 listed under safety inspections have all been corrected. 8958 Church Street – Cutler has issued a demo permit. Constable advised that fire safety went well. There were a couple of stragglers that he is trying to get into compliance. Property maintenance in compliance.

ii. Zoning – Boulerice advised that things are slow. He is working on proposed regulations for short term rentals because of a new owner of one of the properties on Main St. in Hinckley sold at tax auction. His first question was can I put a single wide mobile home there? Boulerice advised no you cannot. Then can I put a double wide and he said yes you can but the issue you will have is that you will have to meet the set back requirements and it will not meet those requirements. Cutler advised that he talked with them too about a possible Air BnB. Boulerice said that was the 3rd question and he advised no we do not permit them. Kate advised that she was going to send Leo and Ken a local law for the town of Floyd. There was one Air BnB that was driving one neighbor crazy and Kate said she likes to regulate Air BnB's not through rezoning but through an operator's permit so they have to satisfy every one of the requirements. They have to come in and get a permit to operate as an Air BnB and meet all the requirements.

Boulerice mentioned that the Town has been paying all the bills for Don Ehre. He sends his invoice and internally it doesn't get routed to Theresa so she could contact the applicant to get reimbursed or have them pay Don Ehre directly. We used to hold the permits until we were paid.

E. Supervisor's Report – No report – still need some information.

F. Town Clerk Report – Local Shares remitted $2,495.00.

G. Attorney Report :

a. Premo Property – Kate got the abstracts back today. Kate spoke with Premo's attorney about the money owed. Papers will be ready to be signed at the meeting on January 28th. Bennison said he was told there is asbestos in the cabin in the back. Douscharm checked the glove shop but not the building in the back. Cutler said you can treat it as asbestos material with a letter from him since the building is being demolished anyway.

b. Saw mills – discussed – Kate should have something filed in February. Boulerice advised there was a Roberts sawmill that went to Supreme Court and the town lost. Kate asked if we could find those records, it would be helpful.

c. Water Districts – Kate has prepared a Resolution to authorize the town to pay for the map, plan and report about forming the Water District and then get reimbursed by the Water District when it is formed and has money. There is one mistake in the one she handed out. The cash amount should be $5,000 and not $5,500. It can be approved tonight and she will send Rachel a Notice of Adoption. This Resolution is subject to permissive referendum. Kate advised the Barneveld Water District as it now exists is not properly formed. She is doing this just to cover the Town. Next meeting Kate advised we will be passing a Resolution calling for a public hearing on the formation of the district. We received a draft map, plan and report for the Barneveld Water Project.

Taylor made motion to approve the Resolution Pursuant to Town Law for the Proposed Formation of the Barneveld Waer District, seconded by Crumb.

Michael Bennison – Aye
Eric Taylor – Aye
James Farr – Aye
James Mills – Aye
Christopher Crumb - Aye

Kate also advised there is a NYS Property Maintenance Code, Fire Code, Residential Code for 2025. She provided Bennison and Rachel a Local Law that repeals and replaces our Buildings Codes Law. It's basically the same except it references the new codes for 2025. Cutler asked about posting codes information and Rachel advised he can have it posted on our bulletin board, the website, the Rome Sentinel.

James Farr moved to Introduce the Local Law for Codes, seconded by James Mills, 5 ayes.

Chris Crumb made a motion to have a hearing on January 28th at 7:00 pm on the Local Law for Codes, seconded by Eric Taylor, 5 ayes.

VI. Resolutions:

A. Approve December 29, 2025 Minutes - Eric Taylor made motion to approve minutes from December 29, 2025, seconded by Crumb, 5 ayes.

B. Adopt New Codes Fee Schedule - Kate has some issues with the fee schedule as it is written. The way the uses are with specific types of construction are ok, but when you have things like it will be a minimum fee of this, but could be more – she thinks that's a recipe for legal trouble. Cutler said depending on the complexity of the project

the fee may change. Taylor made motion to table for next meeting on January 28th, seconded by Crumb, 5 ayes.

C. Abstracts:

Hinckley – Abstracts 1 and 2 in the amount of $220.33. Farr made motion to approve vouchers 1 and 2 in the amount of $220.33, seconded by Crumb, 5 ayes.

General – Abstracts 1 through 75 in the amount of $59,825.65. Taylor made motion to approve abstracts 1 through 75 in the amount of $59,825.65, seconded by Farr, 5 ayes.

VII. Priority Issues

A. Prospect Cemetery – Bennison advised there is a meeting on the 21st here. Cindy Richards is meeting with with Jeff Harwick from the State Division of Cemeteries here from 9:30 to 10:30 and at 10:45 we will convene with them.

B. Ballfield Committee – Bennison advised we will have to give them a Mission Statement on what the Committee will do. Bennison will get in touch with them and see if they want to be on the committee.

Dale Hart
Dennis Williams
Shaq (Bill Slusarczyk)
Billy Rostizer
Keith Lighthall
Marty Cyr
Jim Farr

C. 35th Annual Local Government Conference – April 20th. Let Bennison know if you want to go. NOCCOG pays for one from each town and the town will pay the rest.

VIII. Committees

A. Planning Board – Boulerice said possible lease on the old Key Bank.

B. ZBA - Nothing

C. Greenbelt - Nothing

D. Infrastructure – Nothing

IX. Communications

A. Executive Session – James Mills made motion to go into Executive Session for legal matters at 8:34, seconded by Taylor, 5 ayes.

Crumb made motion to come out of Executive Session at 8:58, seconded by Taylor, 5 ayes.

B. Next Meeting – January 28th, 2026 at 7:00 pm.

X. Adjournment – Mills made motion to adjourn at 9:00 pm, seconded by Farr, 5 ayes.

Respectfully Submitted,

Rachel I. Bunker

Rachel I. Bunker
Town Clerk